

Town of Delavan  
5621 Town Hall Road  
Delavan, WI 53115

**Planning and Zoning Commission**  
**Phone: (262) 728-3471**  
**Fax: (262) 728-3473**

Date: \_\_\_\_\_

**Property Owner Information:**

**Agent Information:**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

**Property Information:**

Tax Parcel No.: \_\_\_\_\_

Current Zoning: \_\_\_\_\_

Location of Parcel: \_\_\_\_\_

\_\_\_\_\_

Rezone

Zoning Requested: \_\_\_\_\_

Conditional Use

Variance

Condo Plat

Lot Line Adjustment

Initial Application

**Land Division:**

Concept Plan

Preliminary

Final Plat

CSM

Purpose for action requested: \_\_\_\_\_

\_\_\_\_\_

Have you considered a Conservation Subdivision? \_\_\_\_\_

Please attach copies of plats, plans or any other documentation that will be presented to the Commission.

**COST RECOVERY AGREEMENT**

I/We do hereby understand and agree that as Applicant/Petitioner and Land Owner of the Town of Delavan I/we will be responsible for all normal fees payable by the Applicant/Petitioner and Land Owner. I/We further understand and agree to be responsible for any additional or consequential costs to the Town of Delavan as a result of my/or application or petition, including but not limited to engineering, legal or other professional services, which are deemed necessary for review and the appropriate processing of my/our application. At all time, the Town shall attempt to minimize any additional costs, so as to not unjustly increase the expense of this process. All fees and costs shall be paid within thirty days of invoicing, and must be paid prior to the issuance of any permit or license. If payment is not made, said fees and costs shall be assessed against the real property as a special charge, or as provided under statute, or otherwise recovered as breach of contract as the law may require.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant/Petitioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant/Petitioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Land Owner

**FEES:**

Rezone.....	\$ 100.00
Conditional Use.....	\$ 100.00
Variance.....	\$ 100.00
Conceptual Plan Review .....	\$ 1,000.00
Certified Survey Map.....	\$ 400.00
Preliminary Plat and Engineering Review .....	\$ 1,000.00
Condominium and Planned Development Review .....	\$ 1,000.00
Final Plat Review.....	\$ 1,000.00
Engineering and Inspection Fees.....	\$ 5,000.00
Land Use Plan Amendment .....	\$ 600.00

(forward Walworth County \$196)