

**RESOLUTION #2-2018**

**A RESOLUTION SETTING THE WORK DAY AND WORK WEEK OF ALL FULL-TIME PUBLIC WORKS EMPLOYEES**

**WHEREAS**, due to improved efficiency and productivity the Public Works Dept., excluding the Mechanic, is requesting the regular work day and work week schedule be changed; and

**WHEREAS**, the department employees favor and appreciate the new schedule and the Public Works Committee has reached consensus to support the new schedule.

**WHEREAS**, failure to adopt this resolution will require the Public Works Dept. to return to their previous schedule of 7:00 a.m. to 3:30 p.m. Monday through Friday.

**THEREFORE, BE IT RESOLVED**, that the Town Board sets the following work schedule:

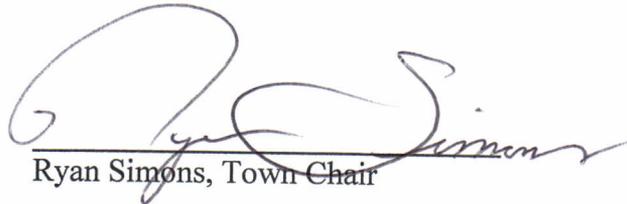
1. All Full-Time Public Works employees shall work the following schedule of hours:

The work day shall consist of nine (9) hours each day for the first four (4) consecutive days each week, Monday through Thursday, and (4) four hours on Friday.

(A) The normal hours of work shall be from 6:00 a.m. to 12:00 noon, and 12:30 p.m. to 3:30 p.m., Monday through Thursday and 6:00 a.m. to 10:00 a.m. on Friday.

(B) The Supervisor has authority to use discretion to adjust the normal hours of work on a temporary basis depending on weather events, road construction, and/or other unexpected events that may impact the normal work schedule.

Dated this 16th day of January, 2018

  
Ryan Simons, Town Chair

Ayes 5 Noes 0

Attest:   
Dixie C. Bernsteen, Town Clerk