

**RESOLUTION #3-2018**

**A RESOLUTION SETTING THE WORK DAY AND WORK WEEK OF  
THE TOWN MECHANIC**

**WHEREAS**, due to improved efficiency and productivity the Mechanic is requesting the regular work day and work week schedule be changed; and

**WHEREAS**, the Public Works Committee has voted to recommend the new schedule.

**WHEREAS**, failure to adopt this resolution will require the Mechanic to return to his previous schedule of 7:00 a.m. to 3:30 p.m. Monday through Friday.

**THEREFORE, BE IT RESOLVED**, that the Town Board sets the following work schedule:

1. The Town Mechanic shall work the following schedule of hours:

The work day shall consist of nine (9) hours each day for the first four (4) consecutive days each week, Monday through Thursday, and (4) four hours on Friday.

- (A) The normal hours of work shall be from 6:00 a.m. to 12:00 noon, and 12:30 p.m. to 3:30 p.m., Monday through Thursday and 6:00 a.m. to 10:00 a.m. on Friday.
- (B) The Town Mechanic has authority to use discretion to adjust the normal hours of work on a temporary basis depending on weather events, necessary equipment repair and maintenance, and/or other unexpected events that may impact the normal work schedule.

Dated this 20th day of February, 2018

  
Ryan Simons, Town Chair

Ayes 5 Noes 0

Attest:   
Dixie C. Bernsteen, Town Clerk