

Town of Delavan

5621 Town Hall Road
Delavan, WI 53115

REQUEST TO CHANGE MAILING ADDRESS

All requests to change a mailing address must be submitted in writing by the property owner. If you have any questions, please contact Dixie Bernstein at 262-728-3471 or clerk@townofdelavan.com

List the Tax Key Number(s) of all parcels for which the mailing address should be changed. You will find the Tax Key Number(s) on your tax bill(s).

Owner of Record: _____

Current Address: _____

New Address: _____

Person Requesting Address Change: _____

If you are not the Owner of the tax parcel(s) listed above, please indicate why you have authorization to change the address.

Daytime Phone Number: _____

E-Mail Address: _____

Property Owner's Signature

Date

For Office Use Only

Request made by:

_____Town Staff

_____Plan Commission

_____Property Owner

_____Approved

_____Not Approved

_____Sent To County

Notes: