

Town of Delavan

5621 Town Hall Road
Delavan, WI 53115

ANNUAL LICENSE APPLICATION TO KEEP CHICKENS

License revoked if not received by March 1st

Original _____

Renewal _____

A permit is required for the keeping of domesticated chickens prior to acquiring the chickens. The license year is from January 1 to December 31. A renewal permit is required by March 1st the following year or the permit will be considered revoked. You can obtain a permit at Town Hall, 5621 Town Hall Road, Monday - Friday between the hours of 8:30 a.m. and 4:30 p.m. or on our website. <http://www.townofdelavan.com/forms-permits>

PERMIT APPLICATION

Proof of registration with the Wisconsin Livestock Identification Consortium (www.wiid.org)

Application Fee (non-refundable): \$50 per household

Renewal Fee: \$10 per household

Make Checks Payable To:
TOWN OF DELAVAN
Send to: 5621 Town Hall Road
Delavan, WI 53115

Name _____ Parcel # _____

Address _____ # of chickens _____

City _____ State _____ Zip _____

Phone Number _____

What subdivision is your home in; if any? _____

Attach a detailed diagram of site plan detailing property boundaries, location of existing structures and proposed location of chicken coop and pen area.

Comments: _____

OFFICIAL USE ONLY			
Date Application Received:		State Registration:	
Lot Size:	20' Property Line:	Area 100 SF or less:	
Coop Moveable:		Coop 2' Above Ground:	
Background Check:	Chief Signature:		
Committee Chair:		Committee Co-Chair:	
Paid:	Check #	Cash	Credit Card

Municipal Code Chapter 11.18

11.8 KEEPING OF CHICKENS IN RESIDENTIAL AREA

- 1.) **Permit Required.** No Person, corporation, limited-liability company, partnership or other entity shall raise, harbor or keep chickens on any residentially zoned parcel within the Town without having first obtained a valid permit to do so from the Town.
 - (a.) **Application.** In order to obtain a permit or renew a previously issued permit, an applicant shall submit an application on the forms provided by the Town Clerk. The applicant must provide a map identifying the location of structures and fences.
 - (b.) **Fees.** An Applicant for a permit shall pay an application fee for such permit or renewal, which fee shall be set by resolution of the Town Board from time to time.
 - (c.) **Permit Requirements.** In order for a permit to be issued or renewed, the following requirements must be met:
 - i. The applicant must comply with all requirements of this section relating to minimum parcel size and coop or enclosure location and size.
 - ii. The applicant must pay the application fee in full.
 - (d.) There will be no proration for any portion of the year.
 - (e.) Permits not renewed by March 1st will be considered revoked.
- 2.) **Issuance or permit.** The Town Clerk shall issue a permit within 30 days of receipt of a complete application and compliance with all requirements of this section.
 - (a.) A Town representative shall have the authority to inspect the subject property prior to issuance or renewal of a permit
 - (b.) Permits are valid for one (1) year term beginning January 1 of each year.
 - (c.) Permit Application fees are non-refundable.
- 3.) **Denial, suspension, revocation, or nonrenewal.** The Administrative Committee may deny, suspend, revoke, or decline to renew any permit issued hereunder for any of the following reasons:
 - (a.) Any false statement on any application or other information required to be given by the applicant or permit holder.
 - (b.) Failure to pay any fee or penalty required by this article or resolution of the Town Board.
 - (c.) Failure to correct deficiencies noted in violation notices within the time specified in such notice.
 - (d.) Failure to comply with any provision of this section.
- 4.) **Notification.** A decision to revoke, suspend, deny or not to renew a permit shall be in writing, delivered by ordinary mail or in person to the address indicated on the application. Such notice shall state the reasons for the action.
- 5.) **Effect of revocation.** If a permit is revoked, the former permit holder shall be ineligible to reapply for a new or reissued permit for a period of two years from the date of revocation.
- 6.) **Appeals.** The revocation, suspension, denial or decision not to renew a permit may be appealed in writing to the Town Board within 30 days of such action. The appeal shall be heard at the next regularly scheduled meeting of the Town Board following receipt of the written appeal. The written appeal shall set forth the basis for such appeal. A written decision of the Town Board shall be issued within 30 days of hearing the appeal and such decision shall be deemed final and binding.
- 7.) **Location number and gender of chickens allowed.**
 - (a.) A permittee shall be permitted no more than three (3) hens.
 - (b.) No roosters are permitted. Only hens are allowed.
 - (c.) No permit may be issued unless the tract of land on which the chickens are to be kept is zoned and occupied as a single family residence and is at least one-quarter (1/4) acre in size.
 - (d.) Chickens may not be kept in areas subject to homeowners association and/or private restrictions which prohibit the keeping of chickens.
 - (e.) The issuance of a permit pursuant to this section does not relieve the permit holder from any obligation imposed by a homeowners association or private restriction which is more restrictive than the provisions of this section.
 - (f.) The applicant is responsible for knowledge of association, subdivision, or covenant restrictions.
- 8.) **Noncommercial purposes.** Chickens kept under this Ordinance may be kept for personal use only and permittees shall not engage in any commercial sales, sale of surplus eggs produced by chickens, breeding, raising or keeping hens for fighting, or other endeavor with regard to the chickens permitted hereunder.
- 9.) **Chickens must be kept in a coop, enclosure or fenced area at all times.**
 - (a.) All chicken coops, enclosures or fenced area containing the chickens shall be at least 20 feet from any property line.
 - (b.) Any coop or other structure to house chickens shall not exceed 100 square feet, shall be moveable, and shall be elevated at least two (2) feet above the surface of the ground.
 - (c.) Any Coop or other structure to house chickens shall be large enough to provide at least 16 square feet per chicken.
 - (d.) No chicken coop or pen area shall be placed closer to the front lot line than the principle structure.
 - (e.) Coops, enclosures and fenced areas shall be kept clean, dry, odor-free, neat and sanitary condition at all times.
 - (f.) Coops, and enclosures shall provide adequate ventilation and adequate sun/shade and must be reasonably impermeable to rodents, wild birds and predators, including dogs, cats, raccoons, etc.
- 10.) **The control and safety of chickens at all times shall be the responsibility of the permittee.**
 - (a.) Chickens shall be provided with access to feed and clean water at all times.
 - (b.) All chicken feed must be kept in vermin proof containers that are inaccessible and out of the reach of wild animals.
 - (c.) Manure shall be stored in a fully enclosed structure or watertight container. No more than three cubic feet of manure may be stored on a permitted tract of land.
 - (d.) Permittee shall take action necessary to reduce the attraction of rodents and predators and the potential infestation of insects and parasites.
 - (e.) Permittee shall remove all or have treated any chickens found to be infested with parasites or insect or sick.
 - (f.) No dog, cat, or other domesticated animal which kill a chicken of the permitted tract of land shall, for that reason alone, be considered a dangerous or aggressive animal.

Municipal Code Chapter 10.03 1) (n) Section 3

- (n.) OTHER ANIMALS
 - i. The keeping or harboring of any animal which caused the continuous annoyance and discomfort of surrounding neighbors so that their rest is broken, sleep interrupted, or property disturbed, is a nuisance. Such animal may be taken into custody as provided in Subsection (k).
 - ii. The keeping or harboring of turkeys, ducks or geese or the keeping or harboring of chickens without a valid permit on any parcel or lot in any Residential District as defined in the Zoning Ordinance, Walworth County, Wisconsin, as the same may be amended from time to time.

Municipal Code Chapter 11.25 Section 4

PENALTIES

- 1.) Any violation of this Chapter may result in penalties as described pursuant to Chapter 25.04 of this Municipal Code.