



5621 Town Hall Road, Delavan, Wisconsin 53115
(262) 728-3471 - FAX (262) 728-3473
Email: lphillips@townofdelavan.com
Hours: M - F, 8:30 AM - 4:30 PM

OFFICIAL NOTICE

The Town of Delavan Administrative Committee will hold its monthly Meeting on **Monday April 6, 2021 at 4:00 p.m.** at Town of Delavan Town Hall, 5621 Town Hall Rd., Delavan WI 53115.

- 1) Call to order
- 2) Roll Call
- 3) Declaration of quorum for doing business
- 4) Approval of the Agenda
- 5) Approval of minutes of the Administrative Committee meeting of March 1, 2021
- 6) Communications
- 7) Comments and Suggestions of Citizens present regarding Items on the Agenda
- 8) Old Business:
 - (a) Discussion/possible recommendation: Website Updates
 - (b) Discussion/possible recommendation: e-Scribe Update
 - (c) Discussion/possible recommendation: Code Enforcement
- 9) New Business:
 - (a) Discussion/possible recommendation: Building Code Ordinance Wis. Admin. Code § SPS 361-366
 - (b) Discussion/possible recommendation: Depository Designee
 - (c) Discussion/possible recommendation: Treasurers Conference April 29th & 30th
 - (d) Discussion/possible action: Operator License
 - i. Cheryl Stolldorf
 - ii. Deborah Kostrova
 - iii. Colleen Bauer
 - iv. Leigh Wesolowski
 - (e) Discussion/possible recommendation: Chicken Permit
 - i. John Beckman
 - ii. Hoekstra
 - (f) Discussion/possible recommendation: Short Term Rental
 - i. Cody Poirier - 2602 Manor Lane (Renewal)
 - ii. KJTLJ, LLC - 2204 Fleming Drive (Renewal)
 - iii. 1612 Wall, LLC - 1612 Wall (Renewal)
 - iv. Money - 3241 Chicago Club Drive (Renewal)
 - v. Levin Family Trust - 2872 North Shore Dr. (Renewal)
 - (g) Discussion/possible recommendation: 2021 Budget/Capital Expenditures
- 10) Comments and Suggestions
- 11) Date of next Meeting May 3, 2021
- 12) Adjournment

Date April 1, 2021

Committee Members:

Lynnette Phillips - Chair
Larry Malsch - Co-Chair
Dixie Bernsteen - Clerk
Alexis Oltendorf - Treasurer

John Olson- Administrator
Leah Flitcroft - Citizen Member
Lloyd Kuehn - Citizen Member

A quorum of the Town Board may be present

The agenda may be posted at any two of the following places: Town Hall, www.townofdelavan.com, FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly

Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette.

Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

The Town of Delavan is an Equal Opportunity Employer