



## Official Notice

### Administrative Committee Meeting

**Monday, September 20, 2021 @3PM**

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The Town of Delavan Administrative Committee will hold its monthly Meeting on **Monday, September 20, 2021 at 3pm** at Town of Delavan Town Hall, 5621 Town Hall Rd., Delavan WI 53115.

### Official Notice

- 1) Call to Order
- 2) Declaration of Quorum for Doing Business
- 3) Approval of Agenda
- 4) Communications
- 5) Comments and Suggestions of Citizens Present Regarding Items on the Agenda
- 6) Old Business
- 7) New Business
  - (a) Discussion/Possible Recommendation – Administrative Budget Planning 2022
- 8) Comments and Suggestions
- 9) Date of Next Meeting – October 4, 2021 @ 4PM
- 10) Adjournment

#### A Quorum of the Town Board May be Present

The agenda may be posted at any two of the following places: *Town Hall, www.townofdelavan.com, FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette.* Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request. The Town of Delavan is an Equal Opportunity Employer

**Supervisor Mary Knipper**

**Date: September 16, 2021**