



5621 Town Hall Road, Delavan, Wisconsin 53115  
(262) 728-3471 - FAX (262) 728-3473  
Email: [kgaulke@townofdelavan.com](mailto:kgaulke@townofdelavan.com)  
Office Hours M – F, 8:30am – 4:30pm

## **AGENDA**

The Town of Delavan Park & Tourism Committee will hold its monthly Meeting on **November 2<sup>nd</sup>, 2021 at 4:15 pm at Town Hall, 5621 Town Hall Rd, Delavan.**

Call-in option is available: 425- 436-6389 Code: 437479

*Public comment may be allowed on any agenda item at the discretion of the chairperson.*

- 1) Call to order
- 2) Roll Call
- 3) Declaration of quorum for doing business
- 4) Approval of Agenda
- 5) Approval of minutes of the regular Park & Tourism Committee meetings of the regular meeting October 5, 2021 and the special meeting October 15, 2021.
- 6) Comments and suggestions of citizens present regarding Items on the Agenda. *Citizen's comments limited to three (3) minutes.*
- 7) Communications
- 8) Discussion /possible recommendation: Delavan Friends of the Park Report and Updates
  - a. Discussion/possible recommendation: Reflections Oktoberfest and Town Halloween Party
  - b. Discussion/possible recommendation: Winterfest planning
- 9) Discussion /possible recommendation: Shoff Associates Report and Updates
  - a. Discussion/possible recommendation: Community Park Daily Survey online form
  - b. Discussion/possible recommendation: 2022 Boat Launch Season Pass Mailing
- 10) Old Business:
  - a. Discussion/possible recommendation: Waters Edge (Community Park Building) updates, possible change orders
  - b. Discussion/possible recommendations: Waters Edge mural/fundraising
  - c. Discussion/possible recommendation: Handicap access to pavilions and park fishing pier; bridge over BMP at Community Park
  - d. Discussion/possible recommendation: Healthy Lakes Demo Site at Community Park
  - e. Discussion/possible recommendation: Keister & Hidden Park planning
  - f. Discussion/possible recommendation: Keister & Hidden Park site survey / 316 Cool St and the public alley way area to Hidden Park survey and next steps  
Discussion/possible recommendation: Field Day - moving container contents to WE/Town Storage
  - g. Discussion/possible recommendation: Nonprofit/Community use policy for Waters Edge and park rentals
- 11) New Business:
  - a. Discussion/possible recommendation: 2022 Volleyball fees
  - b. Discussion/possible recommendation: BFHS Booster Club casino fundraiser
- 12) Review of Monthly Bills, 2021 Actuals, 2022 Budget planning
- 13) Comments and Suggestions of Citizens Present. *Citizen's comments limited to three (3) minutes.*
- 14) Date of Next Meeting – December 7<sup>th</sup>, 2021 at Waters Edge, 4:15 PM
- 15) Adjournment

**Date: October 21, 2021 KRG**

**Committee Members:**

Katherine Gaulke – Chair (voting)    James Spain – Citizen Member (voting)  
Kim Jedlicka – Co-Chair (voting)    Donna Hopkins – Citizen Member (voting)  
Steve Shoff – Park/Harbor Master (non-voting)                                Joey Hoover Simons - Citizen Member (voting)  
Kevin Kiekhafer – Delavan Friends of Park Rep (non-voting)  
John Olson – Administrator (non-voting)

**A quorum of the Town Board may be present**

The agenda may be posted at any two of the following places: Town Hall, [www.townofdelavan.com](http://www.townofdelavan.com), FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly

Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette.

Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

**The Town of Delavan is an Equal Opportunity Employer**