



5621 Town Hall Road, Delavan, Wisconsin 53115
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Office Hours M – F, 8:30am – 4:30pm

AGENDA

The Town of Delavan Finance Committee will hold a Meeting on **February 2nd, 2022 at 4:15 pm at Town Hall, 5621 Town Hall Rd, Delavan. Call-in option is available: 425-436-6389 Code: 437479.**

Public comment may be allowed on any agenda item at the discretion of the chairperson.

- 1) Call to order
- 2) Roll Call
- 3) Declaration of quorum for doing business
- 4) Approval of Agenda
- 5) Approval of minutes of the Finance Committee meetings of August 17th, 2021, August 31st, 2021, September 22nd, 2021, and September 27th, 2021.
- 6) Comments and suggestions of citizens present regarding Items on the Agenda. *Citizen's comments limited to three (3) minutes.*
- 7) Communications
- 8) Old Business:
 - a. Discussion/possible recommendation: Treasurer's Report
 - b. Discussion/possible recommendation: 2020 Audit processes updates
 - c. Discussion/possible recommendation: 2021 Budget to Actual updates
 - d. Discussion/possible recommendation: Payroll system
- 9) New Business:
 - a. Discussion/possible recommendation: ARPA updates
 - b. Discussion/possible recommendation: 2021 South Shore loan and project updates
 - c. Discussion/possible recommendation: Internal Controls and Best Practices
 - d. Discussion/possible recommendation: Committee member make-up and sub-committees
- 10) Review of Monthly Bills and Budgeting
- 11) Comments and Suggestions of Citizens Present. *Citizen's comments limited to three (3) minutes.*
- 12) Date of Next Meeting
- 13) Adjournment

Date: December 29, 2021 KRG

Committee Members:

Katherine Gaulke – Chair
Kim Jedlicka – Co-Chair
Darlene Stark – Treasurer

Committee Members:

Jerry Hartlaub – Citizen Member
JoAnne Wilson – Citizen Member
John Olson – non-voting member

A quorum of the Town Board may be present

The agenda may be posted at any two of the following places: Town Hall, www.townofdelavan.com, FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette. Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request. **The Town of Delavan is an Equal Opportunity Employer**