

Park and Tourism Committee Agenda

The Town of Delavan Park & Tourism Committee will hold its monthly Meeting on **Wednesday, June 1st at 5:00 pm at Town Hall, 5621 Town Hall Rd, Delavan. Call In Option: 425-436-6389.**

Public comment may be allowed on any agenda item at the discretion of the chairperson.

- 1) Call to order
- 2) Roll Call
- 3) Declaration of quorum for doing business
- 4) Approval of Agenda
- 5) Approval of minutes of the regular Park & Tourism Committee meetings of March 1st, 2022 and April 5th, 2022.
- 6) Comments and suggestions of citizens present regarding Items on the Agenda. *Citizen's comments limited to three (3) minutes.*
- 7) Communications
 - a. Saturday, June 4th Lakefest
 - b. Saturday, June 25th, Independence Celebration and Fireworks
- 8) Delavan Friends of the Park (FOP) – Tourism Entity and Event Management Updates
- 9) Shoff Associates – Park Harbor Master Updates
- 10) Old Business:
 - a. Discussion/possible recommendation: Waters Edge on Delavan Lake updates
 - b. Discussion/possible recommendation: Keister & Hidden Park updates
 - c. Discussion/possible recommendation: Town Events planning and reflections
 - d. Discussion/possible recommendation: Waters Edge janitorial supply ordering and maintenance & incidence reporting process
 - e. Discussion/possible recommendation: 316 Cool St and the public alley way area to Hidden Park; and property infringements on Town property next steps
- 11) New Business:
 - a. Discussion/possible recommendation: Rezoning of Hidden Park and ribbon cutting
 - b. Discussion/possible recommendation: Waters Edge Facility Use Agreement
 - c. Discussion/possible recommendation: Waters Edge janitorial supply ordering and maintenance & incidence reporting process
 - d. Discussion/possible recommendation: Pavilion Rental Form updates and process
 - e. Discussion/possible recommendation: Shoff 2022 Contract Amendment and 2023 Contract
 - f. Discussion/possible recommendation: Ice Machine Hook-up quotes
 - g. Discussion/possible recommendation: PT Com Capital and Item Purchase List
 - h. Discussion/possible recommendation: Town Park and Recreation Department
- 12) Review of monthly bills, fee waiver requests, and budgeting
- 13) Comments and Suggestions of Citizens Present. *Citizen's comments limited to three (3) minutes.*
- 14) Date of Next Meeting – July 6th, 2022 at Town Hall, 5:00 PM
- 15) Adjournment

Date: May 30, 2022

Committee Members:

Katherine Gaulke – Chair (voting)

James Spain – Citizen Member (voting)

Micah Hartlaub – Co-Chair (voting)

Donna Hopkins – Citizen Member (voting)

Ruben Rendon - Citizen Member (voting)

Steve Shoff – Park/Harbor Master (non-voting)
Kevin Kiekhafer – Delavan Friends of Park Rep (non-voting)
John Olson – Administrator (non-voting)

A quorum of the Town Board may be present

The agenda may be posted at any two of the following places: Town Hall, www.townofdelavan.com, FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly

Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette.

Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

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