



5621 Town Hall Road, Delavan, Wisconsin 53115
(262) 728-3471 - FAX (262) 728-3473
Email: kgaulke@townofdelavan.com
Office Hours M – F, 8:30am – 4:30pm

Finance Com Agenda

The Town of Delavan Finance Committee will hold a meeting on **June 6th at 5:30pm** at Town Hall, 5621 Town Hall Rd, Delavan. Call in option is available **Call In Option: 425-436-6389**

Public comment may be allowed on any agenda item at the discretion of the chairperson.

1. Call to Order
2. Roll Call
3. Declaration of quorum for doing business
4. Approval of Agenda
5. Approval of the Finance Committee Meeting Minutes of March 8, 2022
6. Comments and suggestions of citizens present regarding items on the agenda
7. Communications
8. Treasurer's Report
9. Reports filed with state and county
10. Old Business:
 - a. Discussion/possible action: Internal Controls and Best Practices; "Basic Financial Administration for Wisconsin Local Governments" updates
 - b. Discussion/possible action: ARPA funds budgeting
 - c. Discussion/possible action: 2021 Audit
 - d. Discussion/possible action: 2022 Budget and Actual
 - e. Discussion/possible action: 2018 Bond proceeds status, remaining balance, and updates
 - f. Discussion/possible action: Outstanding checks and transactions
 - g. Discussion/possible action: Delavan Lake dredging financing
 - h. Discussion/possible action: Payroll System
11. New Business:
 - a. Discussion/possible action: DOR Letter and EMS Referendum; budget planning for 2022
 - b. Discussion/possible action: Town credit cards and points
 - c. Discussion/possible action: 2023 Budget template and planning
12. Review and approval of bills
13. Comments and suggestions of citizens present
14. Date of next meeting

Date: May 31, 2022

Committee Members:

Katherine Gaulke (Chair)

Darlene Stark (Town Treasurer)

John Olson (Town Administrator)

JoAnne Wilson (Citizen Member)

John Olson – non-voting member

Micah Hartlaub (Co-Chair)

Michele Starin (Town Clerk)

Jerry Harlaub (Citizen Member)

A quorum of the Town Board may be present

The agenda may be posted at any two of the following places: Town Hall, www.townofdelavan.com, FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly Copies; Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette.

Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request. **The Town of Delavan is an Equal Opportunity Employer**